SAKARY: See Position Description

OPENING DATE: 11/26/12

CLOSING DATE: Continuous

GENERAL SUMMARY:
This is an open continuous application process to apply for Part Time Faculty Computer Science/Computer Information Systems (CS/CIS) positions at Highline Community College.

The department coordinator will review applications to fill needs as they arise. Vacancies may be identified ahead of time, such as offering multiple classes in a subject in an upcoming quarter, or vacancies may occur with little notice, such as when needed to backfill in an unanticipated situation. There may be times when the department is not hiring for adjunct faculty.

Computer Science and Computer Information Systems classes include a wide range of programming, web design, hardware, network security and other related topics as shown in the links below. Please specify your area of expertise and experience within your online application.

Please use the following links to gain more information on classes offered through this department:

CS: https://caf.highline.edu/?page=main&deptID=9&dept=Computer+Science

CIS: https://caf.highline.edu/?page=main&deptID=8&dept=Computer+Information+Systems

Salary will depend upon the number of classes taught.

ESSENTIAL TASKS:

RESPONSIBILITIES OF PART-TIME FACULTY:

• To provide instruction to students and help promote effective learning.

• To ensure that course content is consistent with department guidelines.

• To maintain communication with department coordinator, and with department faculty.

• To meet and maintain, as a condition of employment, the requirements for certification appropriate to the faculty member’s particular field. This may include vocational certification and professional licensing.

• To be able to assist students with educational planning or direct students to appropriate campus resources.

• To pursue appropriate professional development activities in order to stay current in assigned teaching fields, program, and discipline.

• To comply with applicable state and federal laws and regulations.

• To maintain a standard of honest and ethical behavior in their professional duties.

• To maintain and submit required institutional and state records and reports on a timely basis.
• To assume reasonable responsibility for care and safekeeping of College supplies and equipment.

QUALIFICATIONS:
MINIMUM QUALIFICATIONS:
BSc in related I.T. subject.

DESIRABLE QUALIFICATIONS:
Teaching experience.

Unofficial transcripts will be required at time of hire.

SUPPLEMENTAL INFORMATION:
THE COLLEGE:
Highline Community College prides itself on its commitment to diversity, its institutional culture of collegiality and innovation, its globalization of curricula, and its inclusion of the community in its programming. Highline’s core goals are Student Attainment, Diversity, Community Engagement, and Sustainability. The college community strives to maintain a campus climate that integrates equity, inclusion, and social justice as core values.

Highline Community College serves one of the most diverse populations in the western states. Nearly 70 percent of the college’s 12,000 students are students of color, representing over 35 nations and more than 100 languages.

Among other recent recognitions, Highline was named a Leader College by the national Achieving the Dream initiative and a 2010 Best Colleges to Work For by the Chronicle of Higher Education.

Highline’s faculty number more than 500, including more than 120 full-time faculty and 350 part-time instructors. Highline offers one of the highest full-time faculty salary levels in the state and strong support for faculty professional growth, innovation, and leadership.

Additional information is available at http://www.highline.edu/allabout.php

Updated 2/27/13